



Financial Emergency Checklist



A Safe Deposit Box Should Include:

- Deeds to your home and titles to vehicles
- Birth certificates, passports
- Originals or copies of your insurance policies
- Investment certificates, marriage certificates, powers of attorney, advanced healthcare directives
- Copies of wills (keep originals with an attorney)
- Key identifiers such as driver's license numbers, passwords and/or combinations

Evacuation Box

- The box should be durable, lockable and contain self-sealing plastic bags to protect documents
- Keep the box in the house, near an emergency exit (do not store it in an unattended car)

Include in the box (minimally):

- Safe deposit box key
- Cash/travelers checks
- Phone numbers for your insurance agents, attorney, financial planner, stock broker, etc.
- Account numbers for credit union, bank, credit card, investment accounts; Social Security numbers for all family members
- Copies of documents in your safe deposit box
- Copies of last three years tax returns
- Current backup of computer files
- Copies of driver's license numbers and insurance policies
- Investment certificates, marriage certificates, powers of attorney, advanced healthcare directives
- Copies of wills (keep original with an attorney)
- Key identifiers such as driver's license numbers, passwords and/or combinations
- Negatives of family photos
- Medical information and doctors' numbers

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Your Emergency Preparedness Kit Should Include:

- Water: One gallon per person per day (a week's supply is better)
- Non-perishable foods, such as canned goods, granola bars, nuts, dried fruit and cereal
- Non-electric can opener
- First aid kit and first aid book
- Baby supplies
- Food, water, leash and carrier for pets
- Flashlight and extra batteries
- Portable radio or portable TV and extra batteries
- Cash, plus loose change
- Essential medications
- Extra pair of eyeglasses
- Extra house and car keys
- Seasonal change of clothing, sturdy shoes
- Blanket or sleeping bag
- Antibacterial hand wipes or gel
- Personal hygiene articles: toothbrush, toothpaste, soap, etc.
- Fire extinguisher (ABC type)

"Cash" Inventory

- Keep a small amount of cash or travelers checks at home; local ATMs, credit unions and banks may shut down
- Save emergency funds